

# **Saffron Community Meeting**

**DATE:** Tuesday, 1 November 2016

**TIME:** 6:00 pm

**PLACE:** Aylestone Leisure Centre, 2  
Knighton Lane East, Leicester, LE2  
6LU

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Elly Cutkelvin  
Councillor Bill Shelton**

## **Conduct Guidance**

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## **Making Meetings Accessible to All**

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### **Braille / Audio tape / Translation**

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **1. INTRODUCTION**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. ACTION LOG**

**Appendix A**

Attached for information is the Action Log from the last Saffron Ward community meeting.

## **4. COUNCILLORS' REPORT**

Councillors will provide an update on ward information.

## **5. DIY AND BULK COLLECTION CONSULTATION**

An officer will be present to provide information on the consultation.

## **6. POLICE UPDATE**

An update will be given on any Policing matters within the Ward.

## **7. CITY WARDEN**

The City Warden will provide an update on any environmental issues within the Ward.

## **8. HOUSING UPDATE**

A Housing update will be provided on any Housing Works within the Ward.

## **9. WARD COMMUNITY BUDGET**

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.**

An update will be given on the Ward Community budget and on the current applications.

10. **ANY OTHER URGENT BUSINESS**

**Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

**For further information, please contact**

Laura Burt (Community Engagement Officer)  
Phone Number: 0116 454 1876  
Email: [Laura.Burt@leicester.gov.uk](mailto:Laura.Burt@leicester.gov.uk)

or

Angie Smith (Democratic Support Officer)  
Phone Number: 0116 454 6354  
Email Address: [angie.smith@leicester.gov.uk](mailto:angie.smith@leicester.gov.uk)

Or

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Appendix A

## SAFFRON COMMUNITY MEETING

TUESDAY, 26 JULY 2016

St Andrew's Church Hall, Gateway Street, Leicester, LE2 7DH

Present: Councillor Cutkelvin  
Councillor Shelton (Chair)

<b>NO</b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>	<b><u>ACTION BY</u></b>
1.	<b>INTRODUCTION</b>	Councillor Shelton, Chair for the meeting, welcomed everyone and led the introductions.	
2.	<b>APOLOGIES FOR ABSENCE</b>	Apologies for absence were received from Ian Stapleton (LCC Housing) and Kevin Byron (LCC Housing), Ann and Alan Sturgess, Ann Anstey, Herbert & Sue Eppel and Angie Beale.	
3.	<b>ACTION LOG</b>	<p>DSO to add a column to the Action Log to add the name of the person tasked with carrying out an action.</p> <p>Point 21 – other venues for Councillor surgeries and community meetings would be looked into in the St Andrews area. Councillors said they were also willing to visit residents at home.</p> <p>Point 23 – a commitment had been given from the Assistant Mayor that Saffron Lane was included on a programme for a cycle lane.</p> <p>The Action Log from the previous meeting on 22 March 2016 was confirmed as a correct record.</p>	<p>DSO</p> <p>All to note</p> <p>Councillors / CEO</p>
4.	<b>WARD COUNCILLORS' FEEDBACK</b>	<p>a) The annual SAFTAS event at Saffron Working Men's Club was reported.</p> <p>b) Councillors gave assistance with the clearing up of the site near the mural on Walnut Street</p> <p>c) The Saffron Fete would be held on Aylestone recreation ground, adjacent to Aylestone Leisure Centre, Saturday 20<sup>th</sup> August, 11.00am to 4.00pm, with free entry.</p> <p>d) Suggested layouts of outdoor gym equipment for St Andrews playgroup park, were shown. A request would be made for funding for the equipment.</p> <p>e) It would be useful to do a mapping of the area to find out what residents thoughts were their neighbourhoods, as communities were not restricted by ward boundaries.</p> <p>f) Neighbourhood Services and Community Involvement Scrutiny Commission would be looking at fly tipping citywide. Residents to feed back comments on their experiences of fly tipping to Ward Councillors.</p>	<p>All to note</p> <p>CEO to initiate</p> <p>Residents</p>

		g) St Mary's Allotment community green space – it was hoped that information from developers would be forthcoming over the summer with regards to the development of the site.	
5.	<b>HIGHWAYS &amp; TRANSPORT UPDATE</b>	<ul style="list-style-type: none"> <li>• Highways would install cycle racks requested through Local Environmental Works (LEW) between St Andrews Road and Duncan Road.</li> <li>• Pork Pie Library – a proposal for additional parking for disabled access was being considered. If approved, would be in place in approximately 6 months.</li> <li>• Bloomfield Road – 20mph speed humps. Approval was awaited to begin to install the scheme.</li> <li>• Parking on land belonging to Highways could be enforced through the Parking Enforcement Team. Traffic restrictions on private land were enforced through the private contractor CMS. Highways were looking into the transfer of private land to Highways in some areas.</li> <li>• As the area around Martindale Close had some loading restrictions, there was the possibility of a hybrid residents parking scheme with different elements, for example, pay &amp; display during the daytime, changes on match days. It was suggested that St Andrews Estate be included in the review of the 'Nut' streets parking scheme when due.</li> <li>• The hospital multi-storey car park had improved traffic flow in the area.</li> </ul>	<p>All to note</p> <p>Highways Officer</p>
6.	<b>WALNUT STREET MURAL</b>	<ul style="list-style-type: none"> <li>• The murals on Bath Lane, Burnmoor Street and Tudor Road had been completed. Pictures of those and next phase murals to support Leicester City Football Club's sporting success are attached to the action log..</li> <li>• The two walls of the Walnut Street mural are owned by Sacred Heart Housing. Leicester Tiger's Rugby Club had put forward £1,000 to assist with the development of the Tiger's themed mural which would go here. Work would commence 13/14 August 2016, and would take approximately one week to complete.</li> </ul>	All to note
7.	<b>HOUSING UPDATE</b>	<ul style="list-style-type: none"> <li>• The East Midlands Housing Scheme at Heathcott Road was on target for completion October 2016. 68 properties had 100% nomination rights from the Council's housing register, then 75% thereafter as the houses became vacant.</li> <li>• The Housing Review had concluded and would be implemented 31<sup>st</sup> October 2016. There were now 6 district managers, and 2 team leaders for Saffron. A District Manager would cover Saffron and Braunstone areas.</li> <li>• The Saffron Housing Office would remain, with a</li> </ul>	All to note

		<p>surgery from Eyres Monsell Community Centre as part of the citywide 'Using Buildings Better' scheme.</p> <ul style="list-style-type: none"> <li>• Improvement works – £5,000 would be spent, including removing two flowerbeds. Some ward funding held by Housing last year might go to the Neston Gardens area.</li> <li>• A bid for housing funds would be submitted next financial year to redo flooring at Heathcott and Neston blocks over a two year period.</li> <li>• Parking issues at Heathcott Road flats would be looked at as a future scheme.</li> <li>• Housing officers to consider including spray washing and cleaning of buildings in the programme. Residents advised to submit a bid for cleaning, which would then be costed and prioritised subject to available funding. Councillors requested a quote for the clean, and possible future use of ward funding.</li> <li>• Housing officers to consider whether the Probation Community Payback scheme could be used to clear weeds in the area if there was a least a half day worth of work. Residents were asked to contact the Tenants Advice Centre with ideas for any improvements.</li> </ul>	<p>Residents</p> <p>Housing Officer</p> <p>Housing Officer</p> <p>Residents</p>
8.	<b>CITY WARDEN</b>	<p>Noel Cazley, City Warden, circulated an information sheet for the ward (attached to the action log for information).</p> <ul style="list-style-type: none"> <li>• Fly tipping – new Fixed Penalty Notices (FPN) of £250 (currently £80) will be rolled out over the next few months, reduced to £150 for early payment.</li> <li>• Witnesses to fly tipping had to make a statement to give the Council powers to prosecute, though it was known some people did not wish to do so through fear of reprisal. If items of rubbish could identify the owner, a witness statement was not required.</li> <li>• Fly tipping should be reported as soon as possible, either through the 'Love Leicester' app or by phone.</li> <li>• Problems had been experienced with waste dumped in streets when students moved out, bins left out, and waste at the side of dustbins which bin men would not pick up. The meeting was reminded of the orange bag recycling scheme and special collections for bulk waste. Community Protection warning letters would be sent to offenders, and if waste was not removed a Community Protection Notice (CPNs) would be served with a £100 FPN served to the owner occupier, increasing in cost through non-payment.</li> <li>• Landlords would be contacted to inform them that no waste from the property should be left on the highway, and for them to offer advice to the tenant. City Wardens would also have a stall at Freshers'</li> </ul>	<p>All to note</p> <p>City Warden</p>

		<p>Fair to inform students about waste services.</p> <ul style="list-style-type: none"> <li>Information notices would be issued to inform people of bin collection day. People would receive three warning letters prior to FPNs of £80 being issued for bins left out. CPNs when introduced would speed up the process.</li> <li>A landowner on Saffron Lane was issued a Section 80 notice, and two lorry-loads of rubbish was removed from the property, at cost to the landowner.</li> </ul>	City Warden
9.	<b>POLICE ISSUES UPDATE</b>	Police representatives were not present at the meeting.	
10.	<b>WARD COMMUNITY BUDGET</b>	<p>Residents were reminded that all applications for funding should now be made online. Assistance with completing applications could be obtained over the phone from Community Engagement Officers. Details could be found on the Council's website at <a href="http://www.leicester.gov.uk/your-council/decisions-meetings-and-minutes/community-meetings/">http://www.leicester.gov.uk/your-council/decisions-meetings-and-minutes/community-meetings/</a> .</p> <p>The next deadline for funding applications over £500 was 30<sup>th</sup> September 2016. Applications under £500 could be fast tracked. Recent application decisions are attached to the minutes for information.</p>	<p>All to note</p> <p>All to note</p>
11.	<b>ANY URGENT BUSINESS</b>	As Residents / Visitors Parking Permits could be applied for online, but not all residents had access to online facilities, and had not been able to obtain assistance or permits from the central customer service centre on Granby Street. Councillors explained that services had changed as part of the Council's Channel Shift programme, but offered to report the issue to Council officers.	Councillors to report issues re. Channel Shift
12.	<b>CLOSE OF MEETING</b>	The meeting closed at 7.55pm.	



# 1. STREET ART COMPLETED

Bath Lane



Burnmoor Street



Tudor Road

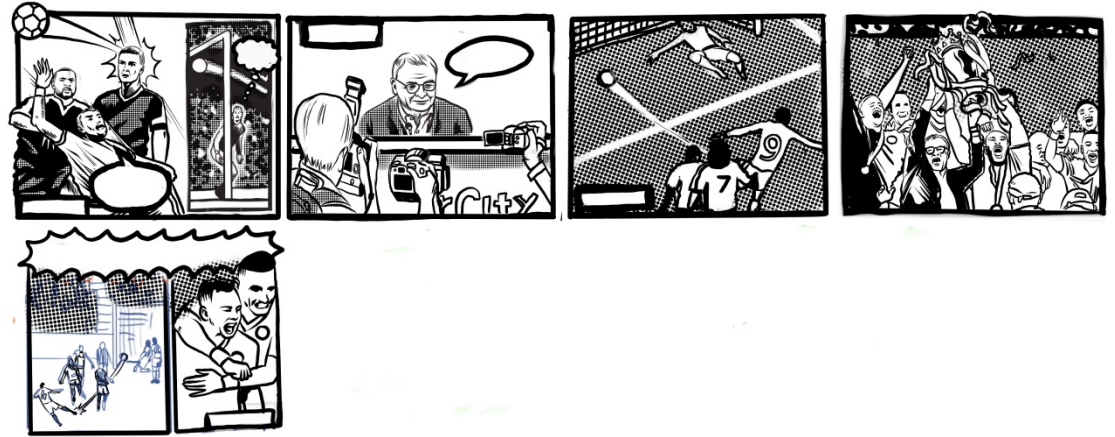


## 2. STREET ART - NEXT PHASE (concept images)

DMU – Oxford St (Vardy & Kasabian)



Highcross, East Bond Street (Roy of Rovers inspired, (5x) 16' x 12' panels)



Newarke Houses Museum (Thailand theme)



Lineker Road, Filbert St Hoardings (Community Involvement jam)



### 3. LEICESTER TIGERS THEME (Walnut Street)



lamp



post



butt



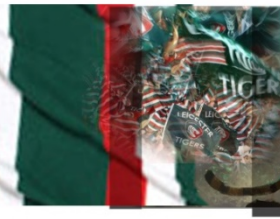
butt



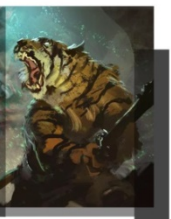
corner



but



butt



butt



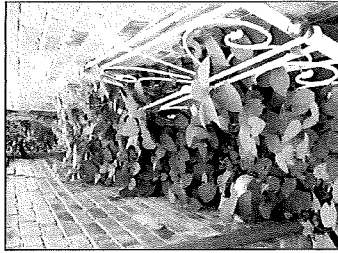
butt



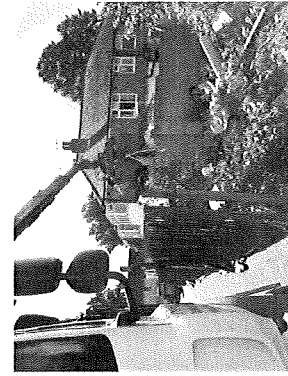
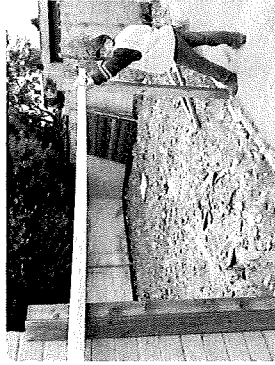
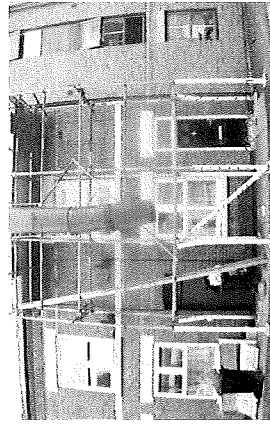
# CITY WARDEN SERVICE UPDATE

## RUBBISH & FLY TIPPING ON PRIVATE LAND

Rubbish on Private Land continues to be an issue in Saffron; to address this notices are being served on Landowners/Tenants. Below is an example of the various fly tips/rubbish on Private/LCC land. I have been issuing Community Protection Warning Letters & Notices.



**JAPANESE KNOTWEED**



**If you have any issues that you would like to report then please speak to the City Wardens or contact the service on 0116 4541001**

# CITY WARDEN SERVICE

These are the main issues that the City Wardens can help with:

- ✦ Educating the public and raising awareness of environmental crimes

## **ENFORCEMENT ISSUES:**

- ✦ Littering
- ✦ Dog fouling & Dog Control Orders
- ✦ Bins on the street (domestic and commercial)
- ✦ Free distribution of printed material
- ✦ Fly posting
- ✦ Small scale fly tipping
- ✦ Graffiti
- ✦ Vehicles for sale on the road
- ✦ Repairing vehicles on the road
- ✦ Failure to produce waste transfer documents
- ✦ Street litter control notices
- ✦ Skips & Scaffolding
- ✦ Spitting
- ✦ Rubbish on private land



**NOEL CAZLEY**

Email: [city.warden@leicester.gov.uk](mailto:city.warden@leicester.gov.uk)  
 Website: [www.leicester.gov.uk](http://www.leicester.gov.uk)  
 Telephone: 0116 4541001

Facebook: Leicester City Wardens  
 Twitter: City Wardens

City Wardens,  
 Phoenix House  
 1 King Street  
 Leicester,  
 LE1 6RN

# **SAFFRON WARD**



Leicester  
City Council



## Love where you live

As a Leicester City resident there are plenty of things you can do to help keep your neighbourhood clean and tidy:

- **Bring your bin in after collection day**
- **Book a Bulky Waste Collection if you need to get rid of large items**
- **Use a bin - don't drop litter**
- **Clear up after your dog**
- **Look after your home and garden**
- **Report problems like littering, fly tipping and graffiti**
- **Join in with local community clean-up events**

For more information contact the City Wardens on  
0116 454 1001 or email [city.warden@leicester.gov.uk](mailto:city.warden@leicester.gov.uk)



## LOVE OUR APP

With our new app you'll be able to let us know about any environmental problems and also access a wealth of council information from your smartphone or tablet.

### How does it work?

- 1. Download it** - Our free app is available for Android, Windows, Blackberry and iPhones. Simply visit your app store and search for Love Leicester.
- 2. Spot it** - Whether it's graffiti, litter, fly-tipping, dog fouling or another environmental problem, you can let us know about it.
- 3. Report it** - Take a picture of the problem and upload it using the app. You can tag the location and include other details so we can fix the issue quickly.
- 4. Fix it** - When you submit your report the details and picture will be sent to the right team who can fix the problem. They'll also be able to post a picture of what they've done.

As well as reporting problems, you can tell us what you like about Leicester. You can also find event listings, details of your nearest leisure centre, current consultations and easily get to our mobile friendly website for information on all council services.

The app is part of the Love Clean Streets network which is used by many councils. This means you can use it anywhere to report problems in other cities as well as Leicester, and the app will route your report to the right council.

It replaces the old One Clean Leicester app so if you already have this on your phone you'll need to uninstall it and download our new Love Leicester app.



## Saffron

**Budget Allocation 2016/17:** £18,000.00

**Total funding awarded:** £5,448.00

**Total Balance Remaining:** £12,551.74

Reference	Date of application	Application Type	Applicant	Project	Project description	Total amount requested	Total Amount Requested from Saffron Ward	Total Funding Amount Agreed
AF597903I	06-Apr-16	Individual	AFC Andrews	AFC Andrews summer soccer school	<p>AFC Andrews are seeking £500 from the Community Ward Funding to run a Soccer School during the summer holidays for the children from the Saffron Ward, aged 5 years to 11 years.</p> <p>The Soccer School will provide a safe opportunity for young people to take part in a physical activity that will encourage a healthier, active life style along with aim to reduce anti-social behaviour in the Ward.</p> <p>AFC will be supporting the project by contributing £200 towards healthy eating taster sessions, healthy snacks and recipe booklets.</p>	£500.00	£500.00	£500.00
AF614801I	09-May-16	Joint- Eyres Monsell	Goldhill Play Association	site watch	<p>To replace CCTV cameras and recording system on the adventure playground, this will enable us to monitor the actions of young people during open hours inside, and outside of our buildings and any late evening activities that may result in harm to an individual or vandalism to our site.</p>	£500	£250.00	£250.00

AF618251I	18-May-16	Joint - Eyres Monsell, Aylestone	Janet Robinson	friendship outings	<p>Group aim to stimulate a group of 40/45 elderly people who live in Saffron, Eyres Monsell and Aylestone Wards of the city.</p> <p>The split is roughly a third each ward. We want to hire 3 coaches to take them on three trips to places of interest or the coast. Enjoy days out together that this group would not normally get to do . Many do not have families close by so the group is a lifeline to them. Additional information the split is 15 elderly people per ward. The three trips will be during June – September of this year.</p>	£1,500.00	£500.00	£500.00
AF622195I	27.05.2016	Joint	Karen Pickering	Breakfast Club	<p>To deliver 3 Breakfast Clubs in Children's Centres across Saffron, Eyres Monsell and Braunstone. The intension is to provide a universal service where the whole family can attend and enjoy at least one nutritional meal a day, during the schoool holidays.</p>	£500.00		Alternative funding sourced.
AF622217I	27.05.2016	Joint - Eyres Monsell	Karen Pickering	Community Volunteer Team Building day	<p>A team away day for 15 volunteers to Go Ape in Nottingham. The away day will build on confidence and trust, in order to fuse the groups sense of team work. The volunteers are all DBS checked and are actively making positive changes in their lives, their families and the communities in which they live.</p>	£716.52	£358.00	£358.00

AF618890I	19-May-16	Joint	Community Wellness Service	Communities Doing it for Themselves FUN RUN	The aim of the project is to deliver a city wide fun run at abbey park to act as a fundraising opportunity for local residents who are already involved in community projects.	£1,814.00	£605.00	£605.00
AF623326I	31-May-16	Joint	FORWARD IN FAITH	We are applying for funding to buy a Minibus to transport peopel from all over the city coming to Cort Crescent for these projects: Running to win; UK Talent	Our project is to buy a minibus that transport young people from ethnic minority communities, disadvantaged people in the community and those who may have given up hope of making it in life. People who will benefit from this project are scattered all over the City.	£5,000.00		Application no supported as the purchase of a mini-bus is considered a capital spend.
AF625848I	06-Jun-16	Individual	Saffron Fete Committee	Saffron Summer Fete	"Saffron Summer Fete" is a community based event that provides residents the opportunity to engage with their community, find out what local activities, courses and support is available locally.  Our event will host around 50 stalls which encourage local	£3,150.00	£3,150.00	£3,150.00
AF127620	23-Jun-16	Individual	Saffron Macmillan Coffee Morning	Saffron Macmillian Coffee Morning	We are organising a local Macmillian Coffee Morning to be held on Friday 23 September 2016 at the Pork Pie Library and Community Centre from 11am to 1pm in aid of Macmillan Cancer Support charity.	£85.00	£85.00	£85

